



## Student Travel Funding Request Form

Limited funding is available on a case-by-case basis to support student opportunities to present original research or class projects at a conference or participate in policy-related competitions. Funding cannot be requested for simply attending a conference or professional development event, for interview travel costs, or study abroad experiences. Requests for funding must be submitted prior to incurring costs or making payments. Full funding of requested amount cannot be promised. Please type responses into form, attaching additional pages if necessary.

A completed and signed funding request form must be submitted to the La Follette School Associate Director for consideration. Forms can be dropped off, emailed to Hilary Shager, dropped off at the Robert M. La Follette School of Public Affairs, University of Wisconsin – Madison, 1225 Observatory Drive, Madison, WI 53706, or faxed to 608.265.3233.

### 1. STUDENT INFORMATION

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Expected graduation date: \_\_\_\_\_

Degree(s): \_\_\_\_\_

### 2. PLEASE DESCRIBE THE OPPORTUNITY FOR WHICH YOU ARE REQUESTING FUNDING. INCLUDE DATES BELOW.

From: \_\_\_\_\_

To: \_\_\_\_\_

### 3. HOW WILL THIS OPPORTUNITY ADD VALUE TO YOUR EDUCATIONAL EXPERIENCE?

### 4. PLEASE INCLUDE ITEMIZED FUNDING REQUEST PROPOSAL. DETAIL ALL AMOUNTS REQUESTED AND HOW MONEY WILL BE USED; PROVIDE ATTACHMENTS AS NEEDED.

### 5. FUNDING REQUEST AMOUNT: \$ \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

LFS Associate Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_